SMEAGENGLISH





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MELBOURNE

COME AND STUDY IN THE BEST STUDENT CITY IN AUSTRALIA!

Melbourne's high standard of living, vibrant multicultural society and social events attracted over 200,000 international students in 2017, making it the third best student city in the world.

Often called Australia's cultural capital, Melbourne is also stealing the show for its incredible sports, artistic and music events, ranking it as one of the most liveable cities in the world.

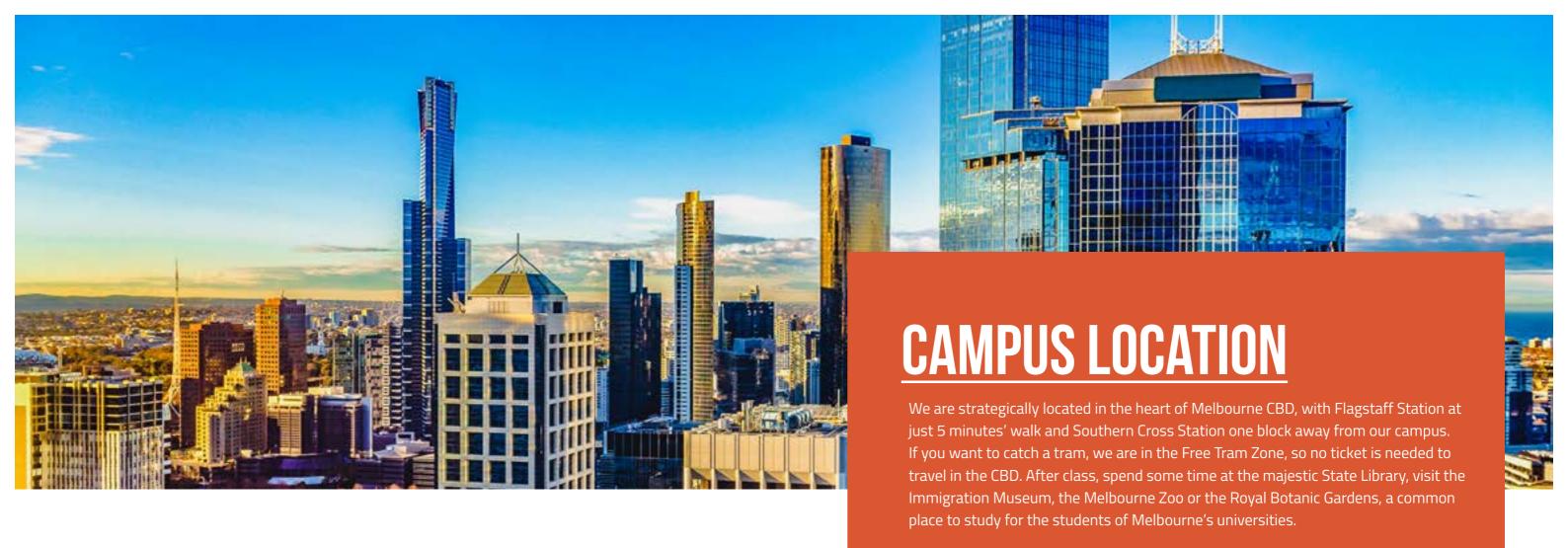
You'll simply love the vibrant alleys and lanes of the CBD that one packed with little coffee shops to "have a cuppa" and "a bite" at any of the many authentic restaurants Melbourne offers.

Lose yourself in the multiethnic Queen Victoria Market or have a stroll down the famous shops of Chapel Street and breathe the magic of Melbourne

> Retrieved from: https://www.studymelbourne.vic.gov.au/why-study-in-melbourne/ top-reasons-to-study-in-melbourne







What we do?

■ We offer Personalised Study Plans (PSP) and give constant feedback to achieve our students'

We want to increase their learning satisfaction, so our classes are student-centred and students' needs are our focus. Our teaching staff is multi-qualified and always have an international teaching background. We deliver a wide range of English courses, including Study Tours and give reliable and professional student support services.







FACILITY







Computer lab

Student lounge

Kitchen



12 class rooms

Foosball





Multi charging station

12



General English(Elementary to Advanced Level) CRICOS COURSE

Code **098274G** will help you develop the English language skills for everyday use, like speaking, listening, reading, writing, vocabulary, idioms, grammar, pronunciation and fluency.

You'll progress through the levels based on academic achievement which will be constantly monitored. SMEAG English strongly encourages you to review the key language taught in class and ask teachers for help at any time. Our General English course does not have a minimum language entry requirement. In fact, we welcome everyone to make the best of their time throughout this incredible journey.

Course overview

Level: Elementary to Advanced (5 levels)

Class hours: 20 contact hours

Duration: 2-52 weeks (10 weeks per level)

Class size: Maximum 18 students

Intake day: Every Monday

Entry requirement:

- Completion of Year 10 or equivalent.
- No academic requirement is needed. Students will take an English placement test to determine their entry level.

In our General English, we...

- Use a communicative approach
- Use authentic material
- Show a variety of accents
- Supplement from challenging teaching resources
- Encourage flipped classrooms
- Encourage class culture

Assessments

Weekly tests and structured teacher's feedback based on academic scores and in-class assessment.

End of the course

- End-of-course report
- Certificate of completion or participation based on attendance and assessment scores.

Course outcomes















Confidence

Fluency

Speaking

Writing

Listening

Reading

Everyday language use



IELTS Preparation CRICOS Course Code 0100375 is the world's leading English language proficiency test. International students may be required to achieve an IELTS score for university or immigration purposes in Australia.

Our IELTS Preparation course will prepare you to get your target IELTS score through valuable information, strategies, tips and practice.

The course will mainly focus on the four macro skills: speaking, reading, writing and listening. Pronunciation, grammar, fluency, confidence and vocabulary will also be developed.

Course overview

Level: Intermediate to Advanced Class hours: 20 contact hours Duration: 10 weeks per level Class size: Maximum 18 students Intake day: Every Monday **Entry requirement:**

- Minimum IELTS score of 5.0 or equivalent
- Completion of Year 10 or equivalent

In our IELTS Preparation class, we...

- Work with expert IELTS teachers Recreate the real exam conditions
- Give tips and tricks
- Encourage self-assessment
- Show a variety of accents
- Encourage class culture

Assessments

Weekly tests and structured teacher's feedback based on academic scores and in-class assessment.

End of the course

- End-of-course report
- Certificate of participation based on attendance and in-class practice.

Course outcomes



Brainstorm idea



IELTS listening strategies



Pronunciation



Confidence in IELTS speaking

tasks



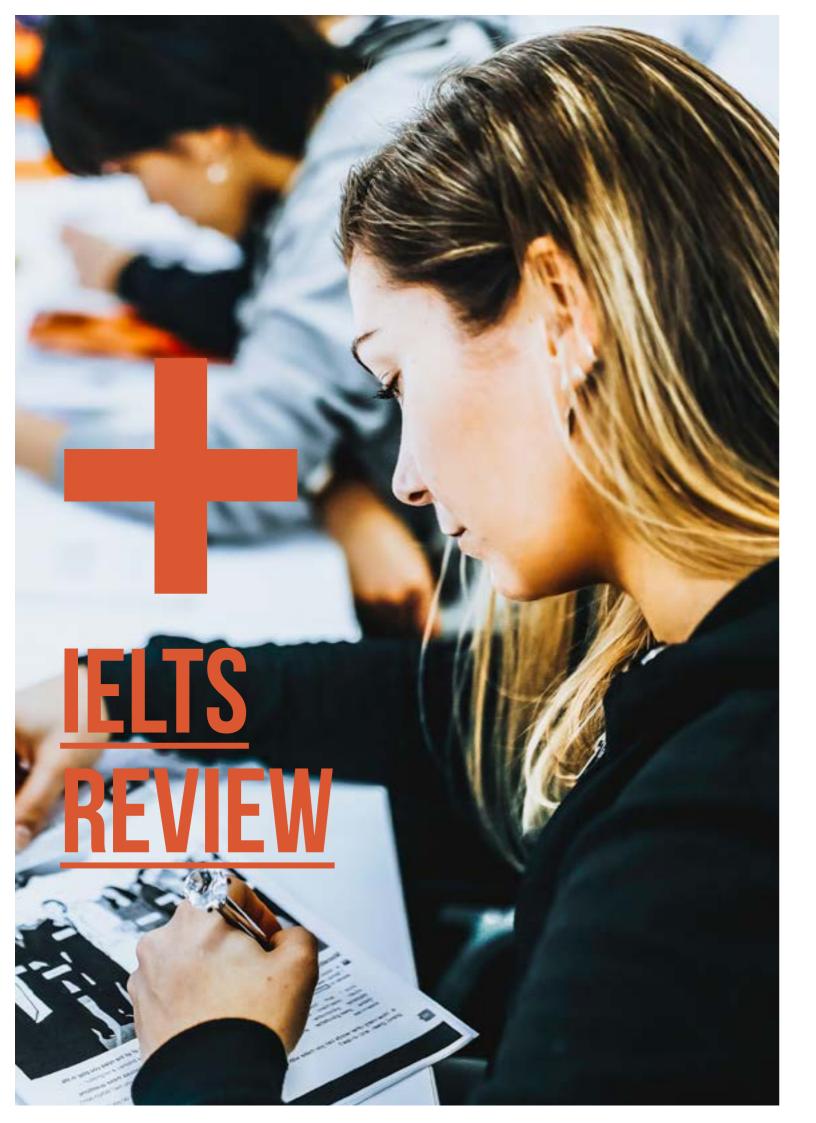
Skimming and scanning strategies



Grammar accuracy



management skills



IELTS Review course is innovative and very practical. It aims to tackle areas in which learners need more guidance.

Tests can be very stressful for students and at SMEAG English we believe that hard work and targeted lessons are the key to success. That's why the IELTS Review class has been conceived as a hands-on course where students will use their own practice tests as learning material.

*Not available for International student

Course overview

Level: Intermediate to Advanced **Class hours:** 20 contact hours

Duration: 10 weeks per level **Class size:** Maximum 18 students

Intake day: Every Monday

Entry requirement:

- Minimum IELTS score of 5.5 or equivalent
- Completion of Year 10 or equivalent

In our IELTS Review class, we...

- Teach from students' mistakes
- Target students' weakest skills
- Test students every Monday
- Use students' mock tests to design lesson plans
- Create ad hoc classes for students' needs
- Teach IELTS strategies

Assessments

Weekly mock tests every Monday and teacher's feedback based on academic scores and in-class assessment.

End of the course

- End-of-course report
- Certificate of completion or participation based on attendance and assessment scores.

Course outcomes



Time management skills



Pronunciation



Fluency



Academic language



Skimming and scanning strategies



Improve test performance



Complex grammar structures



EAP1 & EAP2 CRICOS Course Code EAP 1: 098275G, EAP 2: 098276F aim to assist students of Intermediate to Advanced levels who want to enter higher education such as TAFE, undergraduate or postgraduate courses. These are 10-week courses, for a total duration of 20 weeks if taken together, based on 20 contact hours (in class) and 5 hours of self-study so that learners can develop autonomy and seek academic support if needed.

Course overview

Level: Intermediate to Advanced Class hours: 20 contact hours **Duration:** 10 weeks per level Class size: Maximum 18 students **Entry requirement:**

• Completion of Year 10 or equivalent

• EAP 1: minimum IELTS score of 5.0 or equivalent

• EAP 2: minimum IELTS score of 5.5 or equivalent

Intake day: Every Monday

Intake day:

5 August 2019 9 September 2019 14 October 2019 18 November 2019 6 January 2020 10 February 2020 16 March 2020 20 April 2020 25 May 2020 29 June 2020 3 August 2020 7 September 2020

In our EAP1 & EAP2 class, we...

• Focus on academic writing

Develop oral skills

(e.g. academic presentations)

- Have up to 25 hours study
- Encourage students' self-study
- Develop critical thinking

Assessments

In-class assessments include written assignments, projects, tests, presentations and case studies.

Structured teacher's feedback based on academic scores and in-class assessment.

End of the course

- The exit level of EAP1 is equivalent to the completion of Upper-intermediate or IELTS 5.5
- The exit level of EAP2 is equivalent to the completion of Advanced level or IELTS 6.0
- End-of-course report
- Certificate of completion or participation based on attendance and assessment scores.

Course outcomes



Learn APA style referencing



Essay writing



Complex

grammar structures



Note-taking

lectures







learning

Academic vocabulary



PTE Academic is a fully recognised exam for further studies and immigration purposes. In fact, the Australian government has recently added it to the list of recognised tests to migrate to Australia.

PTE Academic is a computer-based test and results are available to test-takers within five business days. Our PTE preparation course will guide students through the format of this new test that is becoming more and more popular among students. Our teachers are PTE experts and will focus on strategies and skills to help students achieve their score.

*Not available for International student

Course overview

Level: Intermediate to Advanced

Class hours: 20 contact hours

Duration: TBA

Class size: Maximum 18 students

Intake day: TBA

Entry requirement:

- Minimum IELTS score of 5.0 or equivalent
- Completion of Year 10 or equivalent

Scoring systems

PTE ACADEMIC	30	36	42	50	58	65	73	79	83	86	
IELTS	4.5	5.0	5.5	6.0	6.5	7.0	7.5	8.0	8.5	9.0	
PTE ACADEMIC	38	42	46	50	53	59	64	68	72	78	
TOEFL iBT						87-88	94	99-100	105	113	1

Retrieved from: https://pearsonpte.com/organizations/why-pte-academic/understand-our-scores/

Assessments

Weekly tests and structured teacher's feedback based on academic scores and in-class assessment.

End of the course

- End-of-course report
- Certificate of completion or participation based on attendance and assessment scores.

Course outcomes



Respond to real-life situations



Listen and repeat a sentence



Reading aloud



Essay Writing





Reordering paragraphs in a logical way



Summarise a lecture



FCE the Cambridge First Certificate in English course, is an upper intermediate level course that will challenge students and will enrich their English skills with regular and continuous tests.

FCE is an intensive language course that can be used by dedicated students to refine their language awareness and reach a high level of English competency. This course is suitable for students who want to obtain a worldwide English language qualification widely accepted by educational and business enterprises or for those who are looking to take the Cambridge CAE Exam Preparation.

CAE is a high-level qualification that has recently been accepted by the Australian Government for immigration purposes. The CAE course aims to prepare students to obtain one of the most prestigious qualifications, widely appreciated by employers and universities around the world. CAE can also be offered to dedicated students who want to study an intensive, in-depth course to enrich their English language skills.

*Not available for International student

Course overview

Level: FCE / CAE

Class hours: 20 contact hours Duration: 10 weeks per level Class size: Maximum 18 students Intake day: Every Monday

Entry requirement:

- Completion of Year 10 or equivalent
- FCE: minimum IELTS score of 5.0 or equivalent
- CAE: minimum IELTS score of 5.5 or equivalent

In our FCE class, we...

- Deliver regular practice tests
- Develop academic writing
- Include formal/informal language
- In our CAE class, we...
- Develop high-level communication in English
- Teach academic language in view of further
- Encourage students to confidently perform relevant speaking tasks

- Give academic tasks based on a variety of content
- Supplement from reliable teaching resources
- Recreate exam conditions
- Develop critical thinking
- Encourage students to conduct complex research
- Teach how to react responsively in a different cultural and social environment.
- Develop a high level of fluency

Assessments

Weekly review tests and structured teacher's feedback based on academic scores and in-class assessment.

End of the course

- End-of-course report
- Certificate of completion or participation based on attendance and assessment scores.

Course outcomes



Use of English



exam tasks



Speak fluently



writing

Skimming

strategy



Scanning strategy



Complex vocabulary





Our timetable

Morning Class

Time / Date	Monday	Tuesday	Wednesday	Thursday	Friday
			General English		
08:30 - 10:30			EAP 1 & EAP 2		
			IELTS Preparation		
10:30 - 11:00			Break time		
11:00 - 13:00			General English		
			EAP 1 & EAP 2		
			IELTS Preparation		

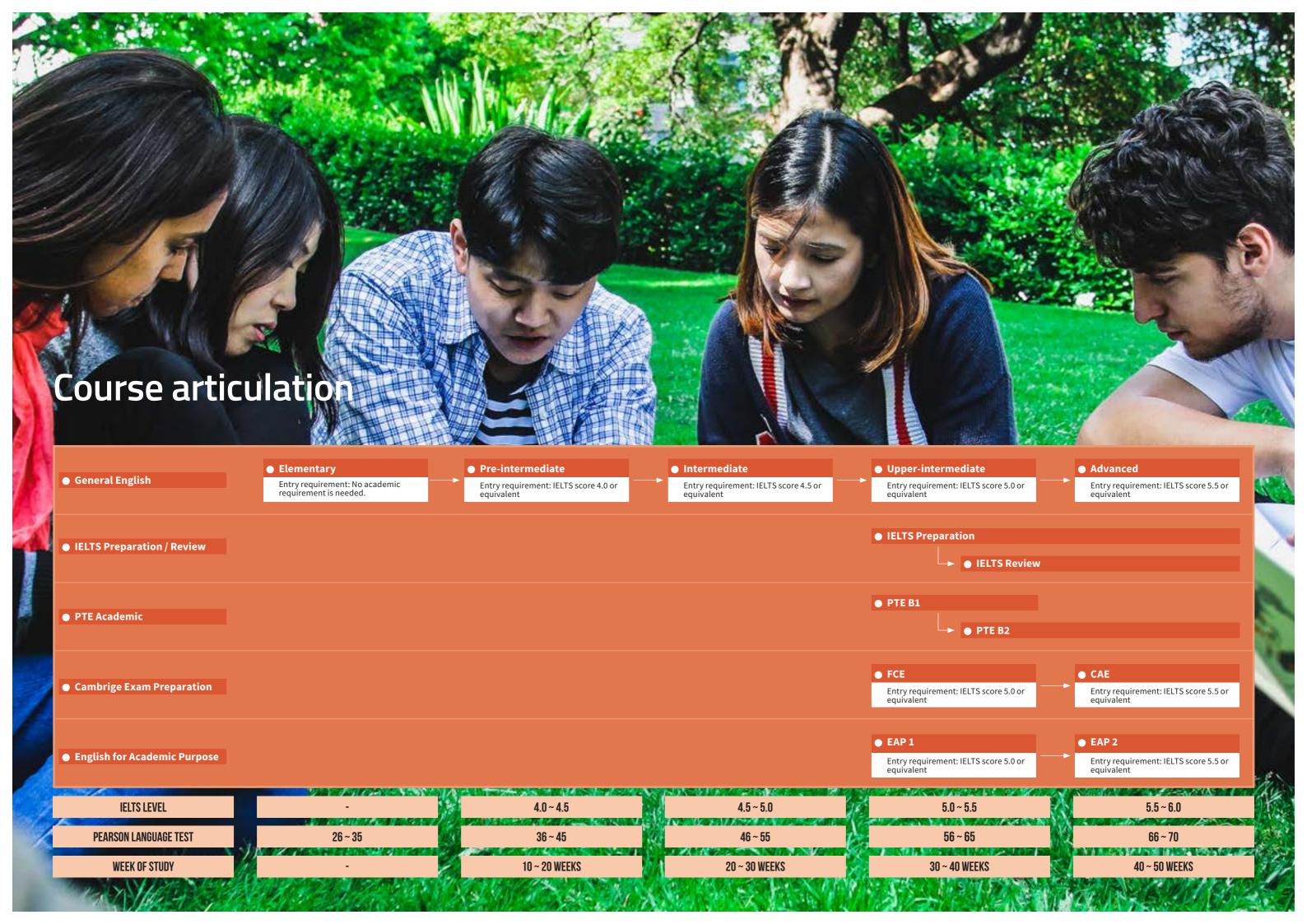
Short Course Class

Time / Date	Monday	Tuesday	Wednesday	Thursday	Friday
13:30 - 14:20	Short Course 1	lah Club		Short Course 1	
14:30 - 15:20	Short Course 2	Job Club		Short Course 2	

Evening Class

Time / Date	Monday	Tuesday	Wednesday	Thursday	Friday
			General English		
17:00 - 19:00			EAP 1 & EAP 2		
			IELTS Review		
19:00 - 19:15			Break time		
			General English		
19:15 - 21:15			EAP 1 & EAP 2		
			IELTS Review		

[■] This is a sample timetable for promotional purposes.





SMEAG English

Internship programs

a Our Internship Programs are a great chance for students who would like to gain some work experience in Australia. Through our Internship Program, you'll develop practical knowledge and skills on the field, meet people and network with prospective employers while increasing your professional experience. Remember, socialising with Australians will help your English will help you improve your English faster. Depending on your English entry level, choose our combined package of 4 weeks + internship or 8 weeks + internship or 12 weeks + internship. If your level is lower than Intermediate, you'll study with us first and then do the internship. We will make sure that you'll feel comfortable working in Australia!





Hotel internship program.

- Internships in hospitality and hotels iround Australia
- up to 6 months
- Eligible for Working Holiday Visa holders
- Minimum English level required IELTS 5.0 or equivalent
- Paid internship according to Australian laws



Professional internship program.

- Internships in Australian Companies
- Up to 3 months
- Eligible for Student Visa holders
- Minimum English level required IELTS 5.0 or equivalent
- Learn skills on the job



Aupair / Demi pair program.

- Improve faster
- Experience Australian culture
- No rent to worry about
- Eligible for Working Holiday Visa holders

Price list

	Weeks	Price
	4 weeks	\$ 2,480
General English + Hotel Internship Program	8 weeks	\$ 3,760
	12 weeks	\$ 5,040
	4 weeks	\$ 2,230
General English + Professional Internship Program	8 weeks	\$ 3,510
	12 weeks	\$ 4,790
	4 weeks	\$ 2,230
General English + Aupair / Demi pair Program	8 weeks	\$ 3,510
	12 weeks	\$ 4,790

What's included and not included?

Included	Not included
General English course, SMEAG internship program,	
Settlement services: bank account, mobile phone, Myki card,	Airfare, visa fee, personal insurance, Accommodation fee
TEN (Tax File Number) city tour etc	

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Do you need more information? Please visit us on www.smeag.com.au



Academic student support

At SMEAG English we really care about our students' academic progress. We believe that it is important for them to receive constant feedback from their teachers on their performances in class, homework and their everyday practice.



Short courses

As part of our academic activities, we offer you the opportunity to develop some specific skills during your course with us. After the standard 20 hours a week, we regularly present a range of short courses focused on language for specific purposes.

Short courses highlights

- Small classes to help you improve quickly.
- Ranging from business to Exam Preparation.
- Every day from 1:30 2:25pm and 2:30 3:25pm
- Free of charge for our students

Smarter Personalised Study Plan (PSP)

After your first week of school, your teacher will have a 15-minute assessment session with you to give you a personalised study plan. This PSP will focus on your weaknesses and on what to do to achieve your language goals more quickly.

Mid-course + End of course Report

You will receive a mid-course report to assess your academic progress during your course and an End-of-course report at the end of your enrolment. You'll easily see your progress from when you started studying with us!



Student services

SMEAG English staff members are available to assist students on personal issues and will do their best to help students make friends through fun social activities, tours and excursions to visit the best sights Melbourne has to offer. Give us feedback on how we can improve our student services at SMEAG English by telling us what you would like to do and we will make it happen.

We love all our students and that's why we welcome our current and past students to join our activities anytime, so stay in touch with us even after you have finished your course.

Working rights

If you are an international student (Student visa), make sure that you understand the conditions of your visa. Remember:

1) you can only start working once you have started your course in Australia.

2) once your course has started, you are permitted to work a maximum of 40 hours per fortnight and unlimited hours when you are on holiday from school.

Job club

Job club is a free weekly one-hour session where we assist our students with their resumes or cover letters.

- Our teacher will focus on interview skills, fluency, vocabulary and pronunciation so that you feel at ease with the whole interview experience in a foreign country
- Our student support staff are also happy to assist with Tax File Numbers (TFN), Australian Business Numbers (ABN) and other paperwork to work in Australia.

Outdoors

If you want to spend a weekend out of Melbourne, visit the breathtaking Twelve Apostles and drive on the iconic Great Ocean Road. The Yarra Valley and its renowned wineries are also a great way to spend Sundays in the open air while the Grampians National Park will challenge you with trekking or rock climbing if you are more adventurous. These and many more

are just some of the many sights we can recommend visiting when in Melbourne.

Social activities

At SMEAG English we understand the challenges of learning English in a foreign country. That's why we offer you support before you leave your home country and throughout your stay in Australia. We are available to assist you on academic and personal issues and will do our best to help you make friends with social fun activities, tours and excursions around Melbourne. Give us feedback on how we can improve our student services and we will make it happen!

Social activity calendar



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Student Village

Location	South Yarra - 733 Punt Road, South Yarra Village City - 38 Howard Street, North Melbourne
Transportation	Bus or Tram or Train or Walking
Travel time from SMEAG ENGLISH	South Yarra - About 20mins (10mins by train) Village City - About 15mins (10mins by tram)

■ This information is provided by **Ozihouse**.

Student Studio

Location	BreakFree Bell City - 205 Bell Street, Preston, VIC 3072
Transportation	Bus or Tram or Train
Travel time from SMEAG ENGLISH	Tram or Bus - About 35mins Train - About 25mins

■ This information is provided by **Lestudent8**.

Homestay

Location	All homestays are located in Zone 1
Transportation	Bus or Tram or Train or Walking
Travel time from SMEAG ENGLISH	Average 30mins ~ 1hour

This information is provided by **Ozihouse**.

Airport pick up

We can arrange an airport pickup service upon request to transfer you from the airport to your homestay or student accommodation. Book it when you apply for your English course! We will simply need your arrival date and your flight details.







Policies

Refunds

SMEAG English Refund policy is compliant with the principles defined in the ESOS (Education Services for Overseas Students) Act 2000. These guidelines apply equally to all new and re-enrolling students unless otherwise stated.

SMEAG English reserves the right to cancel or postpone any course prior to their scheduled start date, should it be necessary. In such circumstances, if the course is postponed by more than four (4) weeks, and if the student is unable to enroll in a similar course at SMEAG English, fees will be refunded. Refund of fees will be granted in accordance with the refund policy below.

Full Refund of Course Fees

SMEAG English will approve a full refund of course fees paid in advance if:

a. The application for a student visa is unsuccessful (SMEAG English reserves the right to retain the Administration Fee of \$200.00). Fees paid in advance will be refunded within 14 days.

b. SMEAG English does not commence a course on the starting date outlined in the Letter of Offer or discontinues the delivery of a course before it is completed. Full refund will be made within 14 days of the specified date or from the date the course is discontinued in accordance with the refund guidelines of ESOS Act.

Partial Refund

SMEAG English will provide a partial refund of course fees paid in advance if:

a. The student formally withdraws (in writing) from a course more than six (6) weeks before the course commencement date. Full course fees paid for the term will be refunded to the student, less \$200.00 Administration Fee.

b. The student formally withdraws (in writing) from a course between two (2) and six (6) weeks before the course commencement date. 70% of course fees will be refunded, less \$200.00 Administration Fee.

c. The student formally withdraws (in writing) from a course less than two (2) weeks before the course commencement date. 25% of tuition fees will be refunded, less \$200.00 Administration Fee.

d. Partial refund after commencement at SMEAG English MAY be given upon discussion of extenuating circumstance with the Campus Manager.

No Fee Refund

SMEAG English will not refund any fees if:

a. The student withdraws from the course during a study period or after the course commencement date.

b. The student is not granted the extension of the student visa and the course has commenced.

Students are recommended not to enroll if they believe their visa may not be extended.

c. The student applies and is granted approval by SMEAG English to transfer to another registered provider before completing six (6) months study of the principal course.

Policies

d. SMEAG English terminates the student's enrolment as a result of misbehavior, failure to comply with SMEAG English policies, breach of student visa conditions or unsatisfactory course progress or attendance

Request for Refund

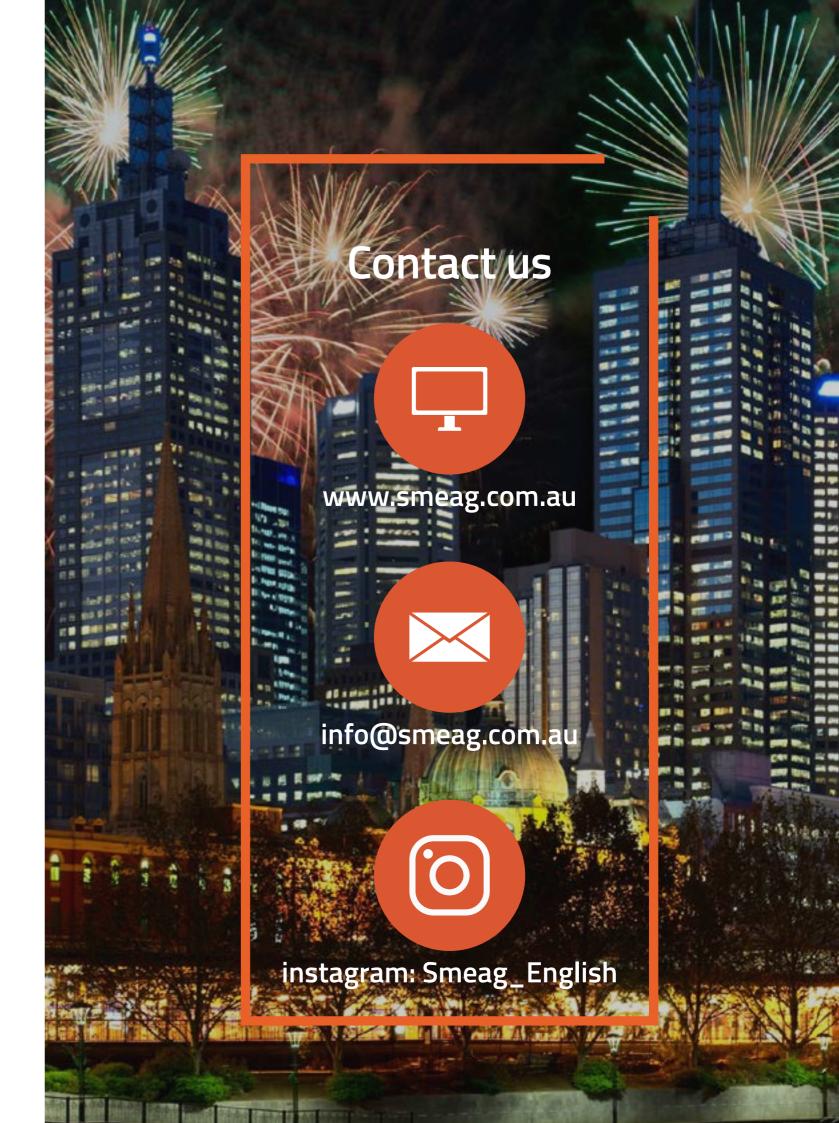
Students who wish to apply for a Refund of course fees in accordance to the Refund Policy are required to complete the Refund Form available at reception or online.

Payment of Refund

Eligibility for a refund will be assessed and if approved they will be sent to the person who originally made the payment, unless the student is transferring to another registered provider in Australia (subject to Visa conditions), in which case any refund may be transferred to that registered provider.

SMEAG English will provide the student with a statement detailing the calculation of the refund.

Attendance monitoring progress Student Attendace Status **SMEAG English Action** The student will be immediately contacted by phone / email to gain an explanation and inform them of the need to attend classes and the effect on their projected attendance if they do not attend. If contact by phone is not successful, the Academic Manager is to be informed and shall attempt to identify the student's current contact details Where the student is not able to be contacted by phone / email, a 'Student Attendance 1st Any student who has missed Warning Letter' is to be sent to their address 5 consecutive days of classes without prior approval It must be noted that students have been informed via the 'Enrolment Agreement' to notify SMEAG English immediately in case of change of address or contact details. If a student does not comply and does not attend classes after being contacted, the Academic Manager is to be notified and the student's location is to be identified or student enrolment status updated as required. The student is to be sent a 'Student Attendance 1st Warning Letter' informing them of their projected attendance and the need to ensure they maintain a minimum When a student's projected attendance falls below 90% of 80% attendance for the course duration (total contact hours). This letter is to also contain the consequences of not achieving a projected attendance of 80% When a student's projected attendance is below 85% the student shall be sent a 'Student Attendance 2nd Warning Letter'. This communication will indicate the student is required to organise an appointment with the Academic Manager to discuss their poor attendance record and strategies to ensure they stay above 80% for course duration (total When a student's projected attendance falls below 85% scheduled contact hours). If the student does not respond within 5 business days the Student Administration Officer will attempt to contact the student and action the student enrolment status as The student shall be sent a 'Student Attendance Breach Recorded Letter' indicating the student has breached the attendance requirements. This letter will also identify the student is going to be reported to the appropriate government agency(s) for unsatisfactory attendance of their course of study. They will also be informed of their ability to access the 'Complaints and Appeals When a student's projected Policy and Procedure' and that they have 20 business days to access this process. attendance falls below 80% If the student does not access the complaints and appeals process within 20 business days, the student's enrolment status is to be updated on PRISMS. The student is also to be sent a 'Student Attendance Breach Reported Letter' notifying the student of the action taken As identified above, when a student falls below a projected attendance of 80%, and has no supporting reasons, the student must be reported to the appropriate government agency(s) via PRISMS for a breach of their Visa This process of reporting breaches into Reporting 'Breach of Student PRISMS is the responsibility of the Academic Manager who will, in conjunction with the Student Administration Officer, monitor the recorded breach and report the breach as A copy of all letters, details of phone calls made, and reports are to be maintained in the individual student file.







Level 4 & 5, 310 King Street Melbourne VIC 3000, Australia

TEL.61-3-7002-1544 / info@smeag.com.au

SMEAG Cebu 1st. Campus

Minoza st., Brgy, Tigbao, Talamban, Cebu City, Philippines TEL.63-32-346-7297

SMEAG Cebu 2nd. Campus

2815, S.Cabahug St. cor, F.Gochan St., Mabolo, Cebu City, Philippines TEL.63-32-231-6077

SMEAG Cebu 3rd. Campus

Emillio Osmena cor., Bataan St., Guadalupe, Cebu City, Cebu 6000, Philippines TEL.63-32-520-9208

SMEAG Global School

Sitio Macapul Barangay San Roque Bamban, Tarlac, Philippines TEL.070- 7500-9557

SMEAG Online Center

2815, S.Cabahug St. cor, F.Gochan St., Mabolo, Cebu City, Philippines TEL.63-32-231-6077

Seoul Branch

3F, IN&IN Building, v 52, 78-gil, Seocho-daero, Seocho-gu, Seoul, Korea TEL.82-2-586-8677

Busan Branch

302, Myeong-sun Heights building, 29-2, Myeongjang-dong, Dongrae-gu, Busan, Korea TEL. 82-70-8628-8677

Japan Branch

Yoyogi 1-2-9 Annex Building 4F, Shibuya-ku, Tokyo 151-0053, Japan TEL.81-3-5302-2239